

**FRASER PUBLIC SCHOOLS  
BOARD OF EDUCATION  
Regular Meeting  
Monday, January 22, 2024**

**MINUTES**

The Regular Meeting of the Fraser Board of Education of Monday, January 22, 2024 was held at Richards Middle School - Idea Lab, 33723 Klein, Fraser, MI 48026.

Board Members Present:                Scott Wallace, President  
                                                 Todd Koch, Vice President  
                                                 Robyn Norbeck, Treasurer  
                                                 Daniel Stawinski, Secretary  
                                                 Abigail Wasil, Trustee  
                                                 Kathleen Moco, Trustee  
                                                 Rebecca Jensen, Trustee

Also Present:                                Carrie Wozniak, Superintendent  
                                                 Kerry Terman, Assistant Superintendent for Human  
                                                 Resources & Title IX Director  
                                                 Kate Fitzpatrick, Director of Elementary Education  
                                                 Kyle Ray, Director of Secondary Education  
                                                 Andrea Agrusa, Business Manager  
                                                 Daniel Waters, Assistant Superintendent of Safety,  
                                                 Facilities and Transportation  
                                                 Kristin Sommer, Director of Community Relations

Meeting called to order by Scott Wallace, President at 7:00 p.m.  
The students from Salk Elementary led the pledge of allegiance.

**Presentations & Special Recognition:**

Fraser High School Students of the Year for Science, English, Social Studies & Industrial Technology Departments.  
Science Student of the Year: Cosmin Socaci  
English Student of the Year: Austin Kruzel  
Industrial Technology Student of the Year: Zachary Marshall  
Social Studies Student of the Year: Victor Dikin

Presentation by the Fraser High School Student Council Executive Board President, Kaleigh Nordstrom. The E-Board shared an overview of the coming months of activities for student council. They recently went to their regional conference and presented on the Little Leaders program they do in conjunction with the Richards Middle School student council. Charity Week is the first week of March and will benefit Luciana's Legacy, which helps families of children with special needs.

Salk Elementary Presentation:

Salk Principal Mr. Birkmeier shared the Therapy Dog program at Salk, which started in March 2023. He visits the school about once a week, he greets students at the main door, goes outside at recess and visits classrooms. He helps with self-confidence, motivation, relieves anxiety, improves social skills and teaches respect and compassion for other living things.

**Amendment of Agenda:** None.

**Approval of Minutes:**

Corrections:

Motion by Abigail Wasil, supported by Todd Koch to approve the Minutes of the Regular Meeting of December 11, 2023.

Ayes: All

Nays: None

Motion Carried

**Operations & Maintenance Department Status Report:**

Mr. Waters said during the winter break crews replaced kitchen grease traps at RMS and Disney. The rest of the elementary schools will need to be replaced this summer. Some broken tiles at the RMS main entrance were also replaced during the break. Both the main and auxiliary gym floors at FHS were resurfaced during the break. They also did their annual O&M group training. They are almost finished with the fence along the edge of the Dooley parking lot. Once that is complete, they will work on the fence by the O&M building. With the recent cold weather, two coils froze on the rooftop unit at Emerson Elementary. Also, a coil froze at Disney that heats the art classroom. Classes have been temporarily moved out of that room until it is fixed.

**Correspondence:** None.

**Superintendent's Report:**

Dr. Wozniak presented the board with a short video and gift in honor of Board Appreciation Month.

**Citizen: Agenda Items:** None.

**Old Business:** None.

**New Business:**

Human Resources Report.

New Hires:

Motion by Todd Koch, supported by Kathleen Moco to approve the following new hires:

Shelley Dubay

LRE Aide / Richards Middle School

Effective: December 05, 2023

Autumn LeBu

Social Worker / Richards Middle School

Effective: November 7, 2023

Melanie Motto  
Resource Room Teacher / Emerson Elementary  
Effective: January 03, 2024

Suzanne Sisinger  
Administrative Assistant V Switchboard / Administration Building  
Effective: December 19, 2023

Ayes: All                      Nays: None                      Motion Carried

Resignation:

Motion by Abigail Wasil, supported by Dan Stawinski to accept the resignation of the following and commend her for her service to the district.

Betty Champagne  
Food Service / Edison Elementary  
Effective: December 7, 2023  
Since: April 9, 2018

Ayes: All                      Nays: None                      Motion Carried

First Year Probationary Teacher Contracts:

Motion by Todd Koch, supported by Robyn Norbeck that Carrie Wozniak, Superintendent or designee be authorized and directed to execute First Year Probationary Contracts for:

LeBu, Autumn  
Motto, Melanie  
Steere, Kelsey

Ayes: All                      Nays: None                      Motion Carried

Second Year Probationary Teacher Contracts:

Motion by Rebecca Jensen, supported by Kathleen Moco that Carrie Wozniak, Superintendent or designee be authorized and directed to execute Second Year Probationary Contracts for:

Brent Droski  
Joseph Kowalski

Ayes: All                      Nays: None                      Motion Carried

Fourth Year Probationary Teacher Contract:

Motion by Todd Koch supported by Dan Stawinski that Carrie Wozniak, Superintendent or designee be authorized and directed to execute Fourth Year Probationary Contract for:

Campo, Annemarie

Ayes: All                      Nays: None                      Motion Carried

Recommendation for School of Choice for the 2024-2025 school year.

Motion by Rebecca Jensen, supported by Todd Koch to approve unlimited School of Choice for the 2024-2025 school year for grades Young 5s-11 as recommended.

Ayes: All

Nays: None

Motion Carried

Approval to Award Bid.

Motion by Abigail Wasil, supported by Kathleen Moco to award Bid Pack #2 - Disney and Emerson Boiler Replacement to Contrast Mechanical, Inc. in the amount of \$754,000 and Synergy Engineering Services in the amount of \$22,322, for a total cost of \$776,322.

Ayes: All

Nays: None

Motion Carried

First Consideration of Revised Policies.

**Financial Report:**

Motion by Abigail Wasil, supported by Todd Koch to accept and file the Financial Report.

Ayes: All

Nays: None

Motion Carried

**Approval of Financial Transactions:**

Bills:

Motion by Abigail Wasil, supported by Todd Koch that the Treasurer of the Fraser Public Schools, County of Macomb, Michigan, is hereby authorized and directed to draw the following sums of monies to be used for the following purposes:

General Fund	\$5,400,039.05
Food Service Fund	200,584.68
Debt Retirement Funds	-0-
<u>Capital Projects Fund</u>	<u>217,650.50</u>
Total	\$5,818,274.23

Ayes: All

Nays: None

Motion Carried

**Committee Reports:** None.

**Citizen: Non-Agenda Items:**

Molly Magnotte, Disney Parent: She asked about the procedures around deciding when there is a snow or cold day.

**Miscellaneous Business:**

Schedule of Activities.

**Adjournment:**

Motion by Abigail Wasil, supported by Dan Stawinski to adjourn at 8:23 p.m.

Ayes: All

Nays: None

Motion Carried

**These Minutes were approved by the Fraser Board of Education at their Regular Meeting of February 5, 2024 and are to be filed in the Permanent Minute Book.**

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Daniel Stawinski, Secretary